

**Fern Forest Community Association, Inc.**

**Minutes of a Meeting of the Board of Directors**

**July 13, 2019**

Present: Caroline Frazier, Leslie Miles, Mike Muench. Kenneth (Imi) Gryde present by phone.

Call to Order: Meeting called to order at 10:08 a.m. by President Caroline Frazier. A quorum was present. Secretary Leslie Miles recorded the minutes.

**Approval of Minutes:**

The minutes from the 6/29/19 meeting and 7/3/19 additional meeting were not available so will be reviewed for approval at the August meeting.

Caroline reviewed the complaints received about the speedbump on Kahaualea near Akatsuka's being too high. Two motorists had said they were hitting the bottom of their cars when crossing over it. Bill had checked on the speedbump and noticed the sign said "15 mph" and should have said "5 mph" so he took off the "1" in order to have motorists slow down. Ellsworth had checked on seeing if there was a way to reduce its height but didn't think it could be done without a contractor and that it would be expensive.

Leslie mentioned the speedbump had been requested to be installed by Kahaualea residents a couple of years ago due to problems with speeding. We agreed to research and see when the speedbump was installed and any other information regarding it.

Added Note: Meeting minutes were located from August, 2017, showing that the FFCA had received a petition to have the speedbump installed and that it had cost \$2,500.00, which was more than expected, but that the residents were very happy about it being installed, and had in fact requested another one be installed as well.

Mike suggested putting a few bags of asphalt in to smooth it out slightly.

Caroline said in the course of speaking to Robert, the gentleman who had called about the speedbump, she had asked if he would be interested in running for the board, and he agreed that he would. His wife Julie also agreed to serve on the Nomination & Election committee.

Ellsworth's schedule was discussed and Leslie suggested he work 3 days a week on maintenance and 1 day a week on specific complaints. Filiesha will start a log for reports which she will give to Ellsworth on Wednesdays so he can address them. Ellsworth also suggested using smaller gravel when necessary then rolling it the same day it goes down, and then again the next morning. Mike said that was a good idea and suggested we authorize Ellsworth to contact Gerry to order what he needs.

2019/07/13-1: Motion by Caroline to authorize Ellsworth to order gravel that is not part of a sweep but for special application to areas that need it. 2<sup>nd</sup> by Mike. All in favor. Motion approved.

Mike stated that he will make copies of the notes from Gerry because he gives a very good accounting of gravel orders.

Leslie requested copies of that information as well as a detailed list of all the roads that were serviced, the dates, how much and what type of gravel was applied to be included in the newsletter in an easy to understand format. Mike to send Leslie the delivery data.

Caroline mentioned the port-a-potty liquid seemed to be low so the company was contacted and they had said it's premeasured so should not be low. Imi suggested checking with other companies to see if we are obtaining the best price available.

Caroline had asked Ken Ortiz to come and speak informally to the Board and give his input on the roads maintenance.

She had also asked Ellsworth to speak at the August meeting about any issues and/or concerns he wanted the board to know about.

Caroline had also asked Filiesha to speak to the board at the September meeting, for any updates and issues she may have.

Caroline said that that office container had been thoroughly cleaned inside to get rid of the mildew and painted outside with "Mauna Kea white" and trimmed with green. The board thanks Caroline, her grandson and Filiesha for all their hard work in cleaning and painting and doing the much needed maintenance on the container.

Imi was updated on Bill Watkin's resignation and thanked the board for all the communication and updates. He said he would call in to meetings if he can't make it in person due to his work schedule.

Mike said he was happier with the financial statements he was getting from Ken Ah Lo. He had not had a chance to compile the latest data so will give a Treasurer's Report at the August meeting.

Imi had to leave for work and hung up at 10:21 am.

The items the attorney needs for the case were discussed such as the audio of the 2018 Annual Meeting, the video and the still-shot photos. Mike will work on finding someone with the technical skills to put them in the format that Peter needs.

The timeline for the Nomination & Election Committee and Newsletter was discussed. The board agreed that Leslie will serve as newsletter editor, and will chair the Nomination and Election Committee. Caroline said there were two people who had agreed to serve. Leslie will contact them to set up a meeting to go over the timeline, duties and responsibilities. Leslie will prepare the notices as required in the bylaws regarding submitting of articles for the newsletter, and develop a timeline for the elections and newsletter.

The annual meeting preparations were discussed in regards to the attorney's recommendation that it be held at the Grand Naniloa hotel, based on our needs for security. While we will need to pay for the room, we will not need to hire special duty officers or other private security personnel.

2019/07/13-2: Mike motioned that the annual meeting be held at the Grand Naniloa hotel. 2<sup>nd</sup> by Caroline. All in favor. Motion approved.

2019/07/13-3: Motion by Caroline to have Peter handle the meeting arrangements. 2<sup>nd</sup> by Leslie. Motion approved.

2019/07/13-4: Motion by Mike that based on legal counsel's recommendation, we begin consideration of a Special Assessment to the membership to cover future legal expenses, due to the repeated lawsuits against the association, and possibility of future lawsuits which take funds away from roads maintenance. 2<sup>nd</sup> by Caroline. All in favor. Motion approved.

Mike requested the following expenditures be approved:

2019/07/13-5: Motion for up to \$5,000.00 for preliminary estimate upon the recommendation of Ken Ortiz to assess and service the 650 dozer-tractor which was estimated at approximately \$1,500.00. Ken is willing to pay the mechanic via his credit card and we can approve reimbursement. Although he does not think it will be that high, Mike requested the approval to go ahead. All in favor. Motion approved.

2019/07/13-6: Motion to approve the use of the Street Sign funds to do the stop signs and possibly speed bumps at Kaleponi and bottom, Kaleponi and Captain's, Kaleponi and Akastuka's (Kahaualea) and Kokokahi and Captain's. All in favor. Motion approved.

Mike requested approval of up to \$500.00 to research ownership of the Gooseneck trailer, so it can be sold. If it can be fixed up for sale then to fix it, if not to sell it as is. All in favor. Motion approved.

Mike requested we approve funds to fix the Quonset hut door. The last quote from Cornerstone was just under \$20,000.00.

Caroline initially approved of spending up to \$20,000.00 to fix the door, but Leslie suggested obtaining additional quotes. Caroline will check with Rego Construction to obtain an estimate, and see if she can find anyone else capable of doing the job.

2019/07/13-7: Caroline motioned to adjourn as all business was concluded. 2<sup>nd</sup> Leslie. All in favor. 0 opposed. Meeting adjourned at 11:00 a.m.

Typed and submitted by Leslie Miles, Secretary