

Fern Forest Community Association, Inc.

Minutes of a Meeting of the Board of Directors

November 9, 2019

Present: Caroline Frazier, Linda Wagner, Leslie Miles and Imi Gryde. Excused: Mike Muench.

Call to Order: Meeting called to order at 11:00 a.m. by President Caroline Frazier. Leslie Miles recorded the minutes.

Approval of Minutes:

The October 2019 minutes were read. No changes were made.

2019/11/09-1: Caroline motioned to accept the October minutes. 2nd by Leslie. All in favor. Motion approved.

Treasurer's Report: Mike could not attend so did not present a Treasurer's Report.

Caroline reviewed that the driver of the blue Dodge pickup had moved the rocks around at the S-turn by the speedbump and faced the black sides out. Previously they had been painted white. So now they are creating a hazard because they would be difficult to see at night. The driver of the blue Dodge has been moving the rocks out of the easement and driving around the speed bump which creates deep ruts in the mud, which also causes a hazard.

A police report was filed 11/7/19.

Caroline suggested billing the driver of the blue Dodge for the costs related to repairing the damages to the easements. To date he has moved the rocks five times. Each time entails taking Ellsworth off roads work to repair the easements. Costs include labor, fuel and tractor wear and tear to repair.

Imi suggested establishing a cost per hour for machine time so the FFCA is better aware of costs, and can bill those intentionally damaging FFCA property.

Ellsworth went out to move the big rocks out of the way, replace with smaller rocks, and paint them white.

2019/11/09-2: Imi motioned to establish a "cost per hour" for machine time. 2nd by Leslie. All in favor. Motion approved.

(Forgot to write down what the cost was-need to check and enter in the minutes)

2019/11/09-3: Caroline motioned to bill blue Dodge driver \$1,000.00. 2nd by Linda. All in favor. Motion approved.

\$200.00-Ellsworth's time?

\$50.00-fuel

\$750.00-5 hour's tractor time? (need to check if correct)

Regarding abandoned vehicles on Kilinahe: Caroline spoke to the police who said they should be present when vehicles are towed out. All vehicles will be run through the stolen vehicle data base. The lot owner has been notified numerous times to remove the vehicles. Police will tag them and we need to schedule towing. Need to make arrangements with the police so they can be present.

2019/11/09-4: Caroline motioned to start having abandoned vehicles towed out. 2nd by Imi. All in favor. Motion approved.

Street signs: We have street signs for Kaleponi. Next will be Kokokahi. It's being determined how to put them up. If there are already poles we will use the ones that are there. Ken Ortiz and Steve are working on where signs will go.

FFCA Attorney Peter Steinberg visited the FFCA's office 11/8/19 to review all documents on hand for the current case.

Caroline mentioned that the FFCA needs to have a heavy-duty drill on hand. The small one keeps breaking and Steve keeps having to bring his anytime repairs need to be done and so off-site repairs can be done.

2019/11/09-5: Imi motioned to buy a heavy-duty cordless ½" drill so it can handle bigger bits, to include a charger and extra battery. 2nd by Leslie. All in favor. Motion approved.

Caroline proposed doing a complete inventory of everything in the tool shed and creating a Log In/Out sheet for the equipment with a "Comments" section to note if anything is broken, needs repairs, replacement, etc.

Imi suggested discussing with Ken and Ellsworth a machine clock log for the tractor if it doesn't have one. We should be tracking equipment usage and logging mileage when the equipment is used. Would like Ellsworth and the weed eating staff to keep logs on everything to include date, time, location, mileage, etc. Filiesha to double check and keep logs. Mike to double check.

Reasons would be this is industry standard. Also protects us from liability-wise against claims of the FFCA equipment being used for personal use.

All business being concluded the meeting was adjourned at 12:30 p.m.

Minutes typed and submitted by Leslie Miles