

**Fern Forest Community Association, Inc.**  
**Minutes of a Meeting of the Board of Directors**  
**January 11, 2020**

**Present:** Caroline Frazier, Linda Wagner, Mike Muench, Ken Ortiz, Marguerite Hauberg (Secretary Pro Tem) Excused: Kenneth Gryde.

**Call to Order:** Meeting called to order at 10:10 AM by Caroline Frazier.

**Approval of Minutes:**

The November 9, 2019 minutes were read. No changes were made.

2020/01/11-1: Linda made a motion to accept the November minutes. 2<sup>nd</sup> by Ken Ortiz. All in favor. Motion approved.

Since there was no December Board Meeting the following actions need to be noted in these minutes. These actions were communicated by phone and/or email:

- Street signs and poles- Caroline, Leslie, Mike- 11/21/19
- Purchase of another weed eater- Caroline, Leslie, Mike- 11/21/19
- Payment to Brandy and Jeremy for Annual Meeting help- Caroline, Linda, Leslie, Mike- 11/27/19
- I DIG Bid (digging holes for street poles)- Caroline, Mike, Linda- 12/5/19
- Bulldozer and trailer- accept offer for \$1,000- Caroline, Kenneth, Mike- 12/5/19

**Treasurer's Report:** Mike presented his report to the Board.

**Road Report:** Ken Ortiz

Because of inclement weather, the use of road equipment has suffered delays. Road repairs are put on hold because of severe rain; work will resume when rain ceases. After completion of the bottom of Leila Rd, then work will proceed to Jungle King. Following that, work will be done on lower Kokokahi and lower Kaliponi Roads.

**Linda's Input and Suggestions:**

- Linda will speak to the County to ask for improvements on the road from Glenwood S. Rd. turn to the end of the County Rd. These improvements are to include repainting of lines, putting in markers and reflectors along that section of road.
- Linda is proposing another speed bump on Kahaualea Rd.
- Linda suggested changing the monthly Board Meeting to a week night. Further discussion is needed.

**Caroline- Finished Projects:**

- No Trespassing signs were hung.

- Quonset hut door repair work completed.
- Bulldozer and tractor sold.
- Street sign project- a few street names need to be put up. 4 (?) street poles were stolen and will be replaced.

#### **Ongoing Projects:**

- Clean up project on Noe Kuahiwi Rd. (Upper Middle Road) is planned for the near future. Linda volunteered to speak with the County Representative, Matt Kleinfelder.
- Linda will get an estimate to work on the speed bump that is too high on Kahaualea Rd. Ken Ortiz noted that speed bumps will not last on gravel roads.
- We are looking for help in addressing the broken pipe at the Community Center building.
- We discussed power washing and painting the Quonset hut in the near future.
- We will be mailing a County Survey regarding the legal name of Jungle King/Alii Wao Road.

#### **Purchases to be Authorized:**

- We agree to buy office supplies needed- envelopes #9 and #10- 100 each
- Replacement heads for weed eaters
- Pavement reflectors and epoxy for roads
- Replacement street poles (4 to 6 in number)

#### **Motions:**

2020/01/11-2: Mike made a motion to allocate \$20,000 to be spent on road work for the first quarter of 2020. Ken Ortiz 2<sup>nd</sup>. All in favor. Motion approved.

2020/01/11-3: Linda made a motion to pay any person for fuel pick-up \$20/hr, \$.53/mile, plus \$50.00 flat rate for mileage. Person must show proof of insurance coverage. 2<sup>nd</sup> Ken Ortiz. All in favor. Motion passed.

2020/01/11-4: Caroline made a motion to raise Ellsworth's pay from \$20/hr. to \$22.50/hr. Mike 2<sup>nd</sup>. All in favor. Motion approved.

All business being concluded, the meeting was adjourned at 12:02 PM.

Minutes typed by Marguerite Hauberg

Respectfully submitted by Linda Wagner

### **Motions from the January 11, 2020 Board of Directors Meeting**

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