

Fern Forest Community Association, Inc.

Board of Directors Meeting Minutes

February 13, 2021

Present of the FFCA Board: (on Zoom) Todd Schaeffer, Daniel Moxley, Christopher Quarré, Robert Arieta, and Marguerite Hauberg. Others from the Community watching on Zoom.

Call to Order: Meeting was called to order at 11:07 AM

Approval of Minutes:

Marguerite read the January 9, 2021, Board Meeting Minutes.

2021/2/13-1 Dan made a motion to approve the January 9, 2021, minutes as written. 2nd by Robert. All in favor. Motion approved.

Treasurer's Report:

Todd reported some of the Board met with Brandee from Data Processing Services. We agreed to post all financial statements on the FFCA Website, with a link from Facebook. MRMA fees are being collected at a good rate. We are reminded that most of the fees come in now, but the money needs to last the whole year.

The FFCA Balance sheet shows, as of January 31, 2021:

BIFCU checking \$202,208.60

BIFCU savings \$5.00

Road Report:

Robert stated that Ellsworth reports that he has been filling potholes, taking three truck loads of gravel to lower Makoa Rd., 7 loads to lower Kokokahi, and reclaiming gravel from several of the upper roads. Maps of completed work locations can be found on the new website:

www.fernforestcommunityassociation.com.

Old Business:

Lawsuit/Countersuit:

Dan reported that Board members are in process of filling out the Intake Form to begin negotiation at the Ku'ikahi Mediation Center with those who filed the Countersuit against the former Board.

There was a different lawsuit in process about an Insurance issue with an injured FFCA Employee. That case was dropped and we are no longer involved.

FFCA Website and Facebook Group Page:

Marguerite and Office Manager Filiesha have been working on the NEW website at:

www.fernforestcommunityassociation.com

Owners may sign up for “Email Updates” on the Home Page. There are Road Maps and a monthly plan of projected work. The Community page has been updated under the Announcements page.

Hours of Road Manager:

2021/2/13-2 Dan made a motion in increase Ellsworth hours from 30 hours/week to 40 hours/week starting this week until major work is completed. 2nd by Chris. All in favor. Motion approved.

Purchasing or Leasing Better Road Equipment:

Todd is seeking bids for hiring out major road work. For the time being it seems more cost effective to have the work completed by an outside business instead of purchasing new equipment. It was discussed to finish one section at a time. He is drafting a Bid Proposal Form to be posted on Website and Facebook.

Non-Profit Status update:

Chris stated that according our tax accountants, **Carbonaro CPAs & Management Group**, we are not currently not Non-profit. They explained that for now it is to our advantage to leave it as is. When operating revenues exceed expenses then the excess can be added to the next year’s expenses. We plan to meet with them in the future to better understand our tax situation.

Speed Bump on Kahaualea Road:

Robert has spoken with several paving groups about getting bids to fix the speed bump near Akatsuka Gardens, to make it less severe. It was made too high for a 15 MPH speed limit. He is waiting for responses.

Community Clean-Ups

Marguerite reported there were two impromptu Garbage Pick-ups in January. She will be the Board liaison to Neighborhood Watch, led by Ron Costa. He informs us that in the past our Puna Council Member, Matt Kaneali’i Kleinfelder has offered to help us set up a day to dump large garbage at the Hilo Transfer Station. We are planning to coordinate a day this spring to haul large items from Noe Kauhiwi and other sites.

Cell phone tower, possibility of leasing space:

Dan reports that he has reached out to the business which contacted us about putting a cell phone tower on one of our lots. This could generate income for the FFCA. We are asking the company to do an informational meeting for the owners before any steps are taken.

Food Truck on FFCA lot:

Dan reported that we are considering permitting a Food Truck use the FFCA property. The details of insurance, liability, and clean up will need to be worked out.

Dogs Running Loose:

Marguerite reports that she was bitten by one of three dogs running loose when riding her bicycle in the Forest. She made a Police Report to “File Charges” to the owner. The Board encourages you to

report all incidents of animal attacks to the police (808-935-3311). People have the right to walk, jog, or bicycle in peace in our neighborhood. We also recommend calling Rainbow Rangers (808-666-9589) for animal control. They recommend calling the police first as then the call gets top priority.

2021/2/13-3 Marguerite made a motion to adjourn the meeting. 2nd by Todd. All in favor. Motion approved.

All business being concluded, the meeting was adjourned at 11:47 AM.

Minutes respectfully submitted by Marguerite Hauberg, FFCA Board Secretary

There was a time for questions/comments from the owners at the conclusion of the regular meeting.

Melissa Fletcher asked if we have a Procurement Policy. We do not, she sent guidelines on how to set up one for the future. We are currently writing a policy to be posted soon.

Motions from February 13, 2021 Board of Directors Meeting

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2021/2/13-3 Marguerite made a motion to adjourn the meeting. 2nd by Todd. All in favor. Motion approved.