

**Fern Forest Community Association, Inc.**

**Board of Directors Meeting Minutes**

**August 14, 2021**

**Present of the FFCA Board: (on Zoom)** Christopher Quarré, Robert Arieta, and Marguerite Hauberg. Others from the Community watching on Zoom.

**Call to Order:** Meeting was called to order at 11:02 AM.

**Approval of Minutes:**

Marguerite read the July 10, 2021, Board Meeting Minutes.

2021/8/14 -1 Robert made a motion to approve the July 10, 2021, minutes as written. 2<sup>nd</sup> by Chris Q. All in favor. Motion approved.

**President's Report:**

Chris Quarré reported:

As a result of good faith negotiations, the parties have reached an amicable resolution that the Board believes to be in the best interest of the Association going forward. All claims in the lawsuit will be dismissed.

I want to thank my fellow board members & everyone involved for helping to bring this to an end.

2021/8/14 -2 Chris made a motion to accept the agreement to end the lawsuit. 2<sup>nd</sup> by Robert. All in favor. Motion approved.

Due to lack of Road Funds, we have had to cut hours for the office and our Road Manager. Remember if you have serious road issues contact us through the office, msg, or email to report.

Aloha & Mahalo

**Treasurer's Report:**

Robert Arieta reported:

Beginning Balance \$ 126,367.98

Income - \$11,231.00 from assessments

Expenses \$44,560.00 Rock/ Hauling \$17,150.00

For July 739 tons worth of gravel was spread on the roads.

Ending Balance \$95,783.40

With the July billing having recently mailed out, there have been several questions on how lot owners can go about paying their assessments. Payments can be made by mailing a check to Data Processing, calling Data Processing with a credit or debit card at (808)935-7185, or on the association's website by clicking on the: FFCA MRMA payment link in the upper right corner

[\(https://fernforestcommunityassociation.com/ffca-mrma-payment/\)](https://fernforestcommunityassociation.com/ffca-mrma-payment/)

2021/8/14 -3 In light of our current account balance, Robert made a motion to decrease Felicia's weekly hours to 8 and decrease Ellsworth's weekly hours to 20. 2<sup>nd</sup> by Marguerite. All in favor. Motion approved.

2021/8/14 -4 Due to the increased cost of both gravel and trucking, Robert made a motion to increase the road assessment by \$10 for the 2022 year. 2<sup>nd</sup> by Chris Q. All in favor. Motion approved.

### **Road Report:**

Robert Arieta reported the following:

Ells reported that filling potholes on the following roads:

Leila - 3 truck loads

Upper Ohialani - 11 truck loads

Upper Omeka - 13 truck loads

Upper Kaleponi - 8 truck loads

Roads still requiring a second round of gravel include: Alii Wao, Lower Kaleponi, Lower Ohialani, Lower Omeka.

For the month of July the rain total was 20.22 in. which brings the year to date total to 180.24 in.

### **Old Business:**

#### **Community Liaison:**

Next Community Clean-up Day will be Sept. 4. We will need volunteer drivers with trucks to pick up appliances and large garbage pieces like mattresses. We also appreciate people who can walk to pick up trash, or volunteer to help a team on a truck. You can email [ffc Hawaii@gmail.com](mailto:ffc Hawaii@gmail.com) to volunteer, or PM Marguerite on Facebook FFCA Page. New members, this is a great way to meet your Community.

Volunteer Fire Captain Joel Thompson and Capt. Nate Wilson led volunteer fire training on July 27, 2021, at the FFCA lot. Three new volunteers started the training. Aug. 24, 2021, the training will be held at Volcano Fire Station, and will continue to alternate between the two stations. Mahalo to those who made the commitment to continue this program.

Kehaulani La'a of VFFF (Volcano Friends Feeding Friends) finished up the "Kaukau 4 Keiki" (Meals for Kids) on July 23, 2021. This program was appreciated by many in the Community. She is introducing a new program called "Ai Pono Program" (Eating Right) starting August 18, 2021. They will distribute on a drive through basis, plant seedlings and information for growing healthy foods.

2021/8/14 -5 Marguerite made a motion for the FFCA to sponsor the "Ai Pono Program" on the FFCA lot once a month for the duration of one year. 2<sup>nd</sup> by Robert. All in favor. Motion approved.

#### **Annual Newsletter update:**

Marguerite is the editor of the Newsletter. Due date for articles is today, August 14, 2021. Filiesha, Office Manager, is doing layout. The Newsletter will be mailed with the 2022 Election Ballot during the first week of November.

**New Business:**

**Board Election Update:**

Marguerite reported that she conferred with Sue Irvine of the League of Women Voters to set up the Nominating and Elections Committee per FFCA By-laws. Marguerite is chairperson with Kristen McCardel and Taj Johnson serving on the Committee. The Committee met August 12 to approve the newly revised Board Application and go over the election process. The Application is available in the FFCA office on Captain's Drive or by email at [ffcahawaii@gmail.com](mailto:ffcahawaii@gmail.com) . There are 4 Board positions open for the year 2022. The three candidates who get the most votes will serve two year terms. The fourth candidate in vote count will be fulfilling the resignation term of Dan Moxley. Robert Arieta will stay on next year to fulfill his two year term. The ballot will be in the Newsletter with an envelope to return it to Data Processing Services in Hilo. Owner's TMK and signature will be on the outside of the envelope. They will be sorted, but not opened until the morning of the Annual Meeting on December 5, 2021. The Nominating and Elections Committee will open them on the FFCA lot at 9AM and allow up to 6 observers to watch. The Election will be certified at the Annual Meeting starting at 1PM that day. Please consider running for the Board. Only requirement is to be a FFCA lot owner in good standing and Hawaii resident to apply. The only question on the application is to write a short statement for the Ballot.

2021/8/14 -6 Robert made a motion to adjourn the meeting. 2<sup>nd</sup> by Marguerite. All in favor. Motion approved.

All business being concluded, the meeting was adjourned at 11:20 AM.

Minutes respectfully submitted by Marguerite Hauberg, FFCA Board Secretary

The next FFCA Board Meeting on Zoom will be September 11, 2021.

There was a time for questions/comments from the owners at the conclusion of the regular meeting.

No one asked questions at this meeting.

### **Motions from August 14, 2021 Board of Directors Meeting**

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