

Fern Forrest Community Association

March 13, 2022

Meeting Minutes

Members Attending: Julie Tanner, Mac Castillo, Noel Pinckney-Absent, Claudia Halbert. Community Attending: Chris Hintergart, Rhonda Lickfelt, Betty Furrow, Stanley Simpson, H. Cunningham, Lori Aitchison, Caroline Frazer, Deb Castillo.

TOPIC	DISCUSSION/ RECOMMENDATIONS	CONCLUSION	RESPONSIBLE PARTY/TIME LINE
I. Call to Order	President Julie Tanner called the meeting to order at 2:05 pm.		
II. Approval of Minutes	Minutes of February 13, 2022 were presented for approval	Motion was made for approval an seconded by Claudia Halbert	Approved – Post to Face book page
III. President Report	<p>-Meeting Etiquette reminder that the meeting is for the Board to conduct business.</p> <p>-T time Clock will be installed in the FFCA office using fingerprint recognition to be used by our two contracted employees making it easier to document word hours.</p> <p>-ATV/4wheelers riding recklessly on the roads and causing damage.</p> <p>-Vacancies Members questioned if the Board will consider filling the vacancy left by Robert.</p>	<p>The members may comment during the community input portion of the agenda Asking members to not disrupt the meeting.</p> <p>Time clock will be installed and programmed this week.</p> <p>We will have 2 signs made and will be posted</p> <p>FFCA has consulted the bylaws and the Board may choose to fill the vacancy. The Board is functioning well with the current members and do not at this time see a need to fill the open position at this time</p>	Topics presented were for informational purposes.
IV. Old Business			
A. Obstruction of roads on FFCA easement	The FFCA roads have a 5 foot easement on either side. Abandoned and non running vehicles left on the side of the road and on the easement create a problem being able to easily pass by.	Notices were placed on Vehicles (15+) Focus on non running vehicles and have HPD tag and then tow if not moved	Further discussion April meeting

B. Sign - ATVs not allowed	In order to have police help to stop reckless ATV driving, the community must post a sign that these vehicles are not permitted on the roads of Fern Forest.	Determine the cost to order 2 signs noting that ATV's and 4 wheelers' are not permitted on the roads here. It was noted that the stop sign at Kaliponi and Captains Dr. has been knocked over. Mac will evaluate the best way to reinstall the sign	Julie will evaluate the cost to have 2 signs made. Bryson Community Liaison
C. Lot Consolidation	The question was raised at a prior meeting about the consolidation of lots by the owner and how would this affect the payment of road fees	If an owner wishes to go through the process of having their multiple lots consolidated and have a new TMK issued, the road fee would be based on one lot.	Informational
D. Community Watch	Committee Update. This is an independent committee formed and managed by members of the community. It has been inactive and looking to have ties activated again.	To date this remains under discussion. Ron Costa spearheaded this group last year and perhaps would be agreeable in advising how to get started.	Status update April meeting
E. Himalaya Blackberry Eradication Committee	There has been interest in forming a committee of volunteers to remove this invasive plant species.	Members of the community have shown interest.	Status update April meeting
V. Standing Reports			
A. Road Maintains	-Delays in ongoing road repairs The company that we purchase rock from was close for several days due to OSHA concerns and set the repair schedule back. -Rock Stabilization on roads- Exploring use of a rock stabilization product called Gorilla Snot (GS). -Projected road work A generous member has offered to FFCA his equipment and workers to pave	Capitan drive has been completed and work will continue starting with roads off Upper Captains. Will save smaller roads to complete due to need to bring smaller truck loads of rock. -This product has been used in Waikoloa subdivision and the Board will consider visiting to evaluate the effectiveness. Mac made a motion do a trial use of GS. 2 nd by Claudia Halbert -The Board will consider this offer although it would take many years to complete. Also standard road maintained would have to be	Motion carried to place some GS and evaluate the effectiveness Mac update at next meeting

	roads in Fern Forest. The cost for one mile of paving would be \$126K. There are currently 53 miles of road	maintained.	
B. Treasurer	Noel was not present to present the treasurers report		Deferred
VI. New Business			
A. Community involvement	<p>Hannah Hedrick wished to address the Board to promote thoughts about having more community involvement in issues that affect us all.</p> <p>The City Council has regular Zoom meetings that are open to all and is a good way to know what issues are on the table for discussion.</p> <p>One topic that affects us is the proposed aggressive dog ordinance which is under consideration at this time.</p> <p>The FFCA community would benefit from an organized neighborhood watch program as a way of helping each other and reaching out to our neighbors.</p>	The Board thanked Hanna for her interest an involvement.	
B. Emergency Board Meeting	<p>A Board meeting was held on March 30th the following members were present: Julie Tanner Mac Costello, Claudia Halbert</p> <p>Treasurer, Noel Pinckney has missed 2 meetings. According to the bylaws if a member misses 3 consecutive meetings they will be removed.</p> <p>Mac wants a credit card to have in case of emergencies so he can act</p>	<p>In the event that occurs the Board will open positions for both Treasurer and Vice President and accept applications for both. Each will have clearly stated Job Requirements, Duties and Responsibilities</p> <p>Julie will explore this and as DPS</p>	Claudia will research and develop position description.

	<p>without having to get approval. We currently have 3 port potties on the FFCA property. One is plumbed directly to the cesspool but there is no running water. The second is a rental from Hawaii Johns and the 3rd was a donation. We currently pay \$150 a month for one rental and monthly cleaning service for two of them.</p> <p>Fire department contract. The Board reviewed version 3 of the proposed contract with the fire department.</p> <p>Mowing of easement since our mower is broken. We received a quote to have a contracted service complete the mowing project. They would supply their own equipment and labor.</p> <p>The tractor is costing FFCA plenty of \$\$ to maintain and get parts for. Under consideration is moving road repair to an outside company that would supply and maintain their own equipment.</p> <p>A Community has volunteered to get a 2nd opinion of the work contracts currently in place with the 2 workers who provide services to FFCA.</p>	<p>The plan would be to build an “outhouse” where the plumbed structure is and bring water source in. We can then remove the 2 other structures and cancel our contract with Hawaii Johns.</p> <p>The contract has been reviewed by legal but needs clarification from Fire Department as who is responsible for maintain the water level in the catchment tank if the Fire Department is going to use is to fill trucks, wash equipment etc.</p> <p>The fee would be \$141.36/hr. With 53 miles of road it was not clear how much distance he could cover in one hour making it difficult to calculate the total price would be. He has agreed to do 1 hr of mowing to determine the distance</p> <p>Motion was made by Claudia Halbert to accept the proposal for mowing 2nd by Mac</p> <p>The Board is reluctant about spending another \$7K to purchase a new blade considering we have already ordered a new bucket and completed some welding repairs.</p> <p>They have agreed to cover the cost. The Board will review the recommendations once received.</p>	<p>The motion passed.</p>
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Open Discussion			