

Fern Forest Community Association

July 10, 2022

Approved Meeting Minutes

Members Attending: Mac Castillo, Interim President/Road Manager; Claudia Halbert, Secretary; Lois Endo, Treasurer; Ronda Lickfelt, Director

Community Attending: Richard Horton, Jeri Kehaoian La’a, Hannah Hedrick, Chris Hintergardt,, Caroline Frazier, Jen Donnelly, Julie Tanner, Joseph Wilkinson, Stanley Simpson.

TOPIC	DISCUSSION	CONCLUSION	TIME LINE /RESPONSIBLE PARTY
I. Call to order	Interim President, Mac Castillo called the meeting to order at 2:09 pm		Call to Order 2:09 pm
II. Approval of Minutes	<p>The June, 2022 minutes were presented for review and approval.</p> <p>Julie Tanner Past President, opposed approval of the June minutes adding that some issues were not included. She was advised to submit the changes that should be included for both June and May although May minutes were already approved.</p>	<p>Motion: Lois made a motion to approve the June minutes pending revisions to be submitted by Julie Tanner. Mac 2nd</p> <p>Voting results Yes=4, No=0 , Abstained=0</p>	Julie Tanner will submit corrections for June and May Minutes.
III. President Report	<p><i>Ms. Tanner resigned following the June meeting.</i></p> <p>After review of the FFCA By-Laws following the June meeting It was determined that the appointment of Caroline Frazier to the FFCA Board at</p>	<p>Voting Results for approval of Caroline Fizzer Yes=0, No-3</p> <p><i>Julie Tanner wanted to clarify that she made the</i></p>	Claudia Halbert and Lois Endo contacted Ms. Frazier to apprise her of the outcome of the vote.

	<p>the June, 2022 meeting was not put to the Board for a vote. The remaining FFCA Board members, Lois Endo, Claudia Halbert and Mac Castillo met in Executive session on June 15, 2022, to conduct the required vote.</p> <p>An additional vote was taken at that time to approve Rhonda Lickfelt to seat on the FFCA Board.</p>	<p><i>decision to appoint Ms. Frazier after sending a message to the Board but did not receive a response. She wanted it noted that she did not make decision w/o reaching out to the Board.</i></p> <p>Claudia made a motion to approve Ronda Lickfelt to the board. Mac 2nded. All Approved. Yes=3 No = 0 Abstain=0</p>	<p>Motion passed. Mac contacted Rhonda to welcome her to the FFCA Board.</p>
IV. Old business			
a. Community Watch.	<p>Hannah recommended that one other person is need. The Community wants to know monthly statistics of HPD responses in FF. We also need to establish better electronic communication to coordinate input.</p>	<p>Rhonda has tried to reach out to the past HPD Community Liaison but has not been successful in making contact. We like to have our community representative be involved</p>	

		in the Community watch program for FF.	
b. Road report -Pot hole report.	<p>Mac reported that he has not received all the paper work from Ells. When received will post on FFCA website.</p> <p>Hanna encouraged owners to maintain their own easement clearing. Take pics of your progress. She went on to say that people are willing to help, many clear beyond their own property line.</p> <p>If FFCA obtained a mulcher would Ells be responsible for maintaining it? Ells work contract is for the care of the roads including mowing. The mower has been out of commission due to the blades hitting rocks at the side of the road. Mac noted that there is more than a bolt that needs repair</p>	<p>So noted in minutes. These ideas will be taken under consideration.</p> <ul style="list-style-type: none"> - could extra gravel be brought in for members use. - Establish a Special day for easement clearing and include pictures of the results. -There is interest in organizing a group of volunteers. <p>Mac has proposed to reach out to the community for members with equipment and open up to bid on the project but this is dependent on the FFCA budget.</p>	
c. Black Berry eradication	Hannah spoke about the <u>Puna Strong</u> organization and resources that could benefit FFCA; specially management of invasive species. She offered to	Claudia has the information and will make contact with Fanny Bruwer of Puna Strong.	

	bring forward opportunities for eradication that may be of benefit including a new type of herbicide that is less dangerous to the environment.		
V. Standing Reports			
1. Road Maintenance	Roads are starting to get grown in. Need to focus on cleaning sides of easements o the 3 main roads. The most cost effective control would be to spray after the easements were mulched/grubbed. Mac spoke about taking bids on the project to open up roads using a grubber. If anyone knows someone local have them contact Mac. Those interested must have liability insurance.	Mac made motion made to collect bids for mulching/grubbing of the road easements. Lois 2 nd Voting results Yes=4; No=0; Abstain=0	Contact Mac
2. Treasures Report	Lois provided information on the status of our current balance and expenses to date. When we receive the report from DPS it will be posted on the FFCA web site.	Motion made by Lois to accept report, Ronda 2 nd All in favor of accepting the Treasurers report Yes=4 No=0 Abstained=0	No further discussion. Treasurer's report will be posted to the FFCA website.
3. Road Management Contract		Motion by Lois proposed that Mac seek 2 road volunteers to monitor the	Mac's phone number will be added to the FFCA web site

		<p>road conditions and he will coordinate necessary repairs. Mac's monthly reports will include unplanned repairs. Ronda 2nd</p> <p>Voting results Yes= 4, No= 0 Abstain = 0.</p> <p>Motion Lois propose FFCA seek a local Certified Diesel and/or tractor mechanic with current basic liability Insurance. Rhonda 2nd.</p> <p>Voting results Yes=4, No=0 Abstain=0</p> <p>There was no further discussion .</p> <p>Will meet with Ells and report back</p>	<p>Post request on website.</p> <p>Plan to meet with Ells to discuss work expectations. Will report back. August meeting</p>
VI. NEW BUSINESS			
1. Increase meeting space	The Board discussed the advantage to taking down the wall next to the tractor make meeting room bigger May be ask for volunteers set day and	Mac looking for volunteers.	Complet by Aug. meeting. .

	time post on website.		
2. ATV's Dirt bike signs	<p>Community discussion regarding laws/rules on use of ATV's and dirt bikes on the FFCA roads. There is a link on the FFCA website regarding laws and regulations in Hawaii county. Mac recognized Duane Horton to speak. Mr. Horton requests to have the signs removed as he feels they infringe on the individual rights being able to drive around community.</p> <p>Lois asked if Id different wording be better. Mr. Horton stated ATVs used for transportation and majority of people do try to be respectful riders.</p>	<p>Motion by Lois to remove ATV signs today.</p> <p>Rhonda 2nd. Discussion that are laws pertaining but board will set it aside for now.</p> <p>Voting results Yes=3; No=0 Abstained=1</p> <p>Additional discussion/comments: Claudia & Julie Tanner supported wording and posting of the signs. Members of Community felt they were being treated unfairly</p>	<p>Motion Carried. This topic can be reviewed by a future Board; consider a community survey first.</p> <p>Duane volunteered to remove the sighs following today's meeting.</p>
4. FFCA Budget and Accounts	<p>FFCA is Not a nonprofit; The tax accountants felt this was the best way in order to carry over money to the next year for fixed expenses paid the first part of the year. Rhonda noted that all monies go to maintained of FFCA roads. Auditors are part of DPS and the FFCA account gets audited regularly</p>		<p>Lois to find out actual status of account</p>
5. Meeting	Request from member to have Draft		Secretary said she

Minutes Distribution	meeting minutes given to board at least 2 weeks following the meeting so the community has time to review.	Create a draft then to Board for review. Make available to community once approved.	thought that was reasonable and do-able.
6. Community Input	Community member wanted to know if there is any consideration for the cost of each road. Advised that DPS would have that breakdown . No motions made. Road manager has oversight for ordering necessary supplies.	Suggestion noted.	
7. Adjournment		Motion Lois made a motion to adjourn the meeting, Rhonda 2 nd . Voting Results Yes=4, No=0 Abstain =0	Meeting adjourned 4:37 pm