

FERN FOREST COMMUNITY ASSOCIATION
Agenda for Board Meet
August 20, 2023

President calls meeting called to order at 2.05pm

ATTENDING BOARD/INTRODUCTION OF BOARD:

Melissa Fletcher, President

Leslie Leber, Secretary

Amy Campbell, Treasurer

APPROVAL OF JUNE BOARD MINUTES

- Completed via E-vote in July and posted to the site.

REPORTS:

- **Treasurer's Report**
 - Total income for June and July: \$7,890.00
 - Total Expenses for Admin, including legal: 25,904.03 (Included D&O)
 - Total Roads Material, Hauling and Contract Services: \$25,589.19 (Incl. Liability)
 - Net income: \$-43,270.61
- **JULY**
 - Total Income: \$17,968.12
 - Total Expenses: \$5,487.64
 - Total Roads: \$ 15,826.81
 - Net: \$-6495.54
- Will report on current budget comparison at September Board Meet.
 - Motion to approve the financials for June and July made by Melissa. 2nd Amy. No discussion, All in favor, Motion carries.
- **President's Report**
 - We need more helpers on the board and subcommittees. We're getting the basic work done with some struggle, but other goals and needs are not being met due to a lack of people/time available. Please help us get the word out and encourage community to step forward in whatever ways possible.
- **Roads Report**
 - We picked up a new blade for the machine last week (used both sides of old one – purchase was approved in previous minutes). Will put that on after mowing.
 - Mowing easements starts next week on Captains, then on to Side roads Leila, then on down.
 - Used the budgeted 14 loads in July for aggregate. We've also used budgeted loads of aggregate for this month.
 - We were getting community reports of dumped gravel on Jungle King that was causing a road hazard. The loads were not ours. Due to hazard, I did send Ells out and had him spread on the roads.

- We need new front tires for the machine. Cost is \$490/ea. Plus tax. Waiting on labor quote.
- Jungle King, Upper and Lower Middle Road, Bottom Road, Fern Forest portion of Ali'i Kane, Uluhemalu, and Noe Kuahiwi are all complete with reclaiming and gravel and compaction.
- Reclaiming is done on Upper and lower Omeka, Upper and lower Ohialani, Leila, and ¾ of Upper Kaleponi.
- In August, 2 loads on Ali'i Kane, 3 loads Uluhemalu, 6 loads on lower Middle Road, 3 loads on Upper Middle.
- More clean ups on Captains and junk has been stockpiled on the lot. More trash keeps accumulating at Mokoia and Apuakehau, need solutions for community clean ups that do not involve making the FFCA Road's lot a junk yard.
- Ell's contract up for renewal shortly, should look at pay rate and length of contract.

OLD BUSINESS:

- **New Road Signs**
 - Motion was approved last month to approve material costs.
 - No updates on this
- **Audit & Non-Profit** – Delayed
- **Equipment Quotes** – Delayed
- **Replacement screen door** - is now installed.
- **Egress door** – No bids to date
- **Advertising Signs on Electric Poles**
 - Advertisers were contacted and asked to remove signs. Most are now gone.
 - Poll was voted on to take place regarding where to advertise for local businesses, no poll has been completed.
- **Sign and Bulletin Board for FFCA Road's Lot**
 - Amy was going to call county for signage rules
 - Push to next time.
- **Portapotty**
 - Office Manager found a new vendor, working through last of quote details now
- **Hard Drive Purchase for Office** - Completed

SUBCOMMITTEE REPORTS:

- Capital Improvements (Melissa, Leslie)
 - Second phase of Quonset Electric is still in bid processing. Awaiting one other bid and license #/proof of insurance from the bid we have received.
 - *Note, Melissa was informed that we will need drawings for this permit. Working on obtaining those now.
 - Bids for electric work in office container

- Nothing to report
- **Legal Subcommittee (Melissa, Amy)**
 - Judge Seabright has yet to issue his decision regarding the pending motions to dismiss. We expect that decision will be issued soon. While Thunderfoot continues to file documents and motions to strike, the Court has also ordered that responses are not necessary pending its decision.
 - Court has continued the scheduling conference until October 4, 2023 and extended the due date for scheduling conference statements until September 27, 2023.
- **Website Subcommittee (Melissa)**
 - Larry has updated several small areas of the site as needed and was quick to update Financials & Minutes. Those are all up to date now.
 - Larry continues to be fast, inexpensive, and efficient as updates are needed.
- **Equipment Subcommittee (Melissa)**
 - Nothing to report.
- **Identifying Community Issues (Leslie)**
 - Makoa Road personal junk vehicles and trash in easement
 - Some cars removed from where the cars were blocking the road.
 - Dump site on Corner of Middle and Makoa is in the works for being cleaned up.
- **Community Resilience (Amy)**
 - Plant swap/potluck this afternoon
 - University Report Internship potential candidates on delay due to Maui disaster relief.

NEW BUSINESS:

EVOTES SINCE LAST MEET:

- Melissa motioned to approve the FFCA Board Meeting Minutes on 7/9/2023. Amy 2nd. No discussion. All in favor, motion passes.
- Melissa Motioned to renew Insurance on Kabota. Amy 2nd. No discussion. All in favor, motion passes.
- Amy motioned to pay real property tax. Melissa 2nd. No discussion. All in favor, motion passes.

MOTIONS THIS SESSION:

- Melissa motions to purchase multiple tractor blades at one time to keep in stock (2 – 4). Leslie seconds. No discussion. All in favor, motion passes.
- Melissa motions to elect Amy as Elections and Nominating Committee Chair. Leslie 2nd. No discussion, All in favor aye. Motion carries.
- Melissa made motion that she would take on Newsletter and Ballot deadlines, articles, printing, etc and present proofs to board as outlined in the Bylaws. Amy 2nd. Amy requests to also be included in the newsletter process. all in favor, Motion passes.
- Motion to approve the financials made by Melissa. 2nd Amy. No discussion, All in favor, Motion carries.
- **OPEN DISCUSSION PERIOD**
 - Hannah Hedricks asks to discuss Proposition Bill
 - Melissa agrees to send email to Kleinfeldter office requesting that they include us/FFCA on all information/updates regarding Bill 63 and let them know that we are, in fact, quite interested in being involved in these discussions.
 - Will Also request that they put us on their Subdivision Alliance List.
 - Hannah mentioned a follow up with Chris Corley would be a good thing to do, asking about an progress on the survey she mentioned in last years newsletter that had to do with Community Resilience Programs.
 - Hannah will reach out to Frannie Brewer of BIISC for a write up for this year's newsletter, to be sent to Melissa.
 - Hannah will also be sure to send a version of the Raspberry Mitigation flier for the newsletter
 - Amy mentioned it would be great to get a write up from the Homestead group to include in the newsletter as well, all agreed.
 - Luke W. offered help as he can (he is still off island and 6 hours time difference). We've noted his contact information and thanked him for his kokua!

ADJOURNMENT

Melissa made motion to adjourn after no further discussion at 3:09. Amy 2nd. All in favor, motion passes.

A hui hou!